

# CHURCHILL COLLEGE GUEST ACCOMMODATION FORM

## Guest Information

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Telephone: (Home) \_\_\_\_\_  
 (Mobile) \_\_\_\_\_  
 (Alternate) \_\_\_\_\_  
 e-mail \_\_\_\_\_

Date of Arrival: \_\_\_\_\_  
 Time of Arrival: \_\_\_\_\_  
 Date of Departure: \_\_\_\_\_  
 Time of Departure: \_\_\_\_\_  
 Rooms must be vacated by 10:00 am  
 Duration of Stay: \_\_\_\_\_

Desired Accommodation:  Single St  Double St  Twin En  
 St-Standard / En-Ensuite  Single En  Double En  Cowan Court

### Special Requests

Number of Guests: \_\_\_\_\_  
 Quoted Daily Room Rate: £ \_\_\_\_\_ (incl Vat)  
 Total Amount Due: £ \_\_\_\_\_

*Advance payment is required in order to ensure the availability of the room*

### Guest Names in each room:

Room 1	
1	2
<input type="text"/>	<input type="text"/>
Room 2	
1	2
<input type="text"/>	<input type="text"/>
Room 3	
1	2
<input type="text"/>	<input type="text"/>
Room 4	
1	2
<input type="text"/>	<input type="text"/>

### Payment Options

- Cheque (cheques payable to Churchill Conferences Ltd please)  
 Debit Card (Switch, Connect, Maestro, Solo)  
 Credit Card (Mastercard, Visa accepted)  
 PLEASE TICK THIS BOX IF YOU WOULD LIKE TO PAY IN BRITISH POUNDS  
 PLEASE TICK THIS BOX IF YOU WOULD LIKE TO PAY IN YOUR HOME CURRENCY

**Please note, if you do not tick any of the boxes, the payment will go through automatically in your home currency**

Name (as it appears on card): \_\_\_\_\_

Date of Issue (MM/YY): \_\_\_\_\_ Issue No: \_\_\_\_\_ (if applicable)  
 Date of Expiry (MM/YY): \_\_\_\_\_ Security No: \_\_\_\_\_ (last 3 digits on signature strip)

Card Number:

Signature Approving Payment: \_\_\_\_\_

Please return this form to Churchill College via post, fax, or email to secure your reservation today  
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 Email • accommodation@chu.cam.ac.uk • Fax • 01223 331545